



Swaffham Prior Church of England Primary School

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'Learning, working and growing together'

Helen Bartley
Head teacher

16th April 2020

Dear Parents and Carers,

Thank you for confirming your acceptance of a place in our Reception class. We are thrilled to welcome your family to the Swaffham Prior Primary School community.

The current school closure in place due to COVID-19 is presenting an unprecedented situation for us all, but we want to reassure you that our EYFS team are working hard behind the scenes to make sure your child will have the best possible start to their school life.

Schools are responding to daily government advice right now and therefore we are unable to provide you with the usual timetable for school induction sessions and meetings we would normally hold with you in the summer term. The health and safety of your family and our school community are priority. However, please be reassured that we are monitoring the situation closely and will be ready to start welcoming you properly as soon as we are able.

Normally we would hold a meeting for new parents in June to introduce staff; tell you about routines; uniform; what your child will need for school and how you can help them to be 'school ready'. Instead this initial information has been included in this letter and we will be in touch with further transition plans, school visits and starting dates soon.

In the meantime, please complete the school admission forms and return them to the office as soon as possible so they can be processed.

Yours sincerely

H Bartley, H Cranness & L Westwood